Board Meeting Minutes

Location:	MRCD Conference Room, 114 E. North St., Alturas, CA 96101
Date:	May 19, 2026
Time:	6:00 pm

Attendance

Name	Title	Attendance	Participation
Erika Forrest	Chairman	Absent	—
Jess Dancer	Vice Chair	Present	In Person
Stacey Hafen	Treasurer	Present	In Person
Pearce Flournoy	Secretary	Present	Phone (left 6:11 pm)
Shaelene Tims	Director	Present	Zoom
Jason Diven	Director	Present	In Person
Tiffany Martinez	Director	Absent	—

Staff Present	Guests Present
Lani Cockrell	Bryon Hadwick
Mike Colbert	
Michelle Radtke	

Remote Participation

Secretary Flournoy and Director Tims each announced their just cause for remote participation pursuant to Government Code §§54953(f)(3)(C)(vi) (SB 707).

Introduction

1. Vice Chair Jess Dancer called the meeting to order at 6:08 pm.
   a. A quorum was established.
   b. Secretary Flournoy participated by telephone and left the meeting at 6:11 pm, once a quorum was confirmed without him.

Public Comment

2. Director Tims shared a concept for a community or rental pelletizer/chipper to put local organic waste wood, and wool not suitable for sale to use, producing wood chips and pellets for weed suppression (including foxtail control) and moisture retention. She noted local demand for wood chips and felt the need extended beyond her own operation. Lani offered to connect her with a local contact who operates a wool pelletizer.

Reports

1. District Manager – Lani Cockrell
    a. Lani reported on the USFS RAC Grant Children's Forest events held May 11, 12, and 14, 2026, where she presented on pollinators; this concludes the RAC funding. She noted that Caroline Gengo, the new Wildlife Connectivity Coordinator, has begun work and the Lassen-Modoc Connectivity Collaboration is forming. Staff and the Modoc Fire Safe Council are preparing a proposal for the CAL FIRE Wildfire Prevention Grant. MRCD has been accepted into the CARCD block grant group for the CDFA Healthy Soils Program, with the District learning in August whether it is invited to submit a full proposal. All invoicing is complete except the final RAC invoice, and BLM has increased the GNA funding by $49,000, for a total of $64,000.
2. Project Report – Mike Colbert
    a. Mike presented the Grants and Projects Report; a written report was provided. SNC Grant 954 (Gatling Road fuels reduction) is complete, with alternative funding still needed to finish the rounds cleanup. SNC Grant 1124 (Dry Creek) is progressing — all 25 site assessments are complete and four projects are proposed, with one revised to an aspen and conifer reestablishment project, and botanical/biological surveys are underway. The CAL FIRE North Overland final report has been submitted with no revisions requested to date, and Cal Fire continues burning piles on the Collins Pine parcels, now using MFSC's chipper to speed progress. Under the Fibershed HSP grant, landowner paperwork was completed for an interested property in Fort Bidwell. For CalSIP, Balance Hydrologics submitted the proposed gage configuration for the Pit River site. The Lassen-Modoc agricultural well meters are still not reading correctly and will be returned for recalibration. MRCD also received formal notice that its SNC Wildfire & Forest Resilience application was not recommended for funding.
3. Modoc Fire Safe Council - Michelle Radtke
    a. Michelle reported that MFSC is assisting property owners in working with CAL FIRE to develop broadcast burn plans, with an upcoming site visit near Eagleville in June covering roughly 100 acres. Recent events included the Fort Bidwell cleanup, the Children's Forest, and the Adin cleanup; upcoming events are the Fort Bidwell BBQ this weekend and Kids in the Woods on May 29. Michelle and Treasurer Hafen also attended the SNC workshop to develop the required end-of-year monitoring plan, which will cover the existing fuel breaks.
4. NRCS - Bryon Hadwick
    a. Bryon reported that 20 applications have been selected for funding across California and Nevada for the local office, totaling approximately $4 million, with a few more expected. Project types are largely irrigation improvement and juniper removal, including a meadow restoration effort at Pit River for which NRCS's portion is juniper removal. Staffing remains tight, with the office down half of its engineers, and a new deferred resignation/early retirement option (paid through year-end) is anticipated. Bryon also noted that NRCS has a new Chief, Colton Buckley.
5. Farm Advisor Office – Simarjeet Singh
    a. Absent
6. BLM – Kevin Kunkle
    a. Absent

Agenda

3. Approval of Agenda
    a. Treasurer Hafen made a motion to approve the agenda; Director Diven seconded. Motion carried.
4. Approval of Minutes
    a. April 21, 2026
        i. A motion to approve the minutes was made by Director Diven; seconded by Vice Chair Dancer. Treasurer Hafen and Director Tims abstained as they were not present. Motion carried.
5. Treasurer's Report
    a. A motion to approve the April 2026 Financial Report as presented for audit was made by Director Diven; seconded by Director Tims. Motion carried.
6. Old Business
    a. Ethics Training and Form 700 Compliance
        i. Reminder to the Directors that the ethics training and Form 700 are due.
    b. Budget 2nd Read
        i. A motion to approve the FY 26/27 budget was made by Director Diven; seconded by Vice Chair Dancer. Motion carried.
7. New Business
    a. Designation of Authorized Signatories
        i. A motion to update the authorized signatories for the District's Plumas Bank and Edward Jones accounts to Chairman Forrest, Secretary Flournoy, Vice Chair Dancer, and Treasurer Hafen was made by Treasurer Hafen; seconded by Director Diven. Motion carried.
    b. Approval of Engagement Letter – Singleton Auman, PC
        i. A motion to approve the engagement letter with Singleton Auman, PC for financial statement preparation was made by Director Diven; seconded by Treasurer Hafen. Motion carried.
    c. Internal Accounting Controls Policy
        i. This item was tabled.
8. Director's Report
    a. Director's Hours

Name	Hours
Jess Dancer	4
Stacey Hafen	4
Jason Diven	4
Shaelene Tims	4

Items for the Next Meeting

9. The next regular board meeting is scheduled for June 16, 2026 at 6:00 pm in the MRCD Conference Room.
10. Internal Accounting Controls Policy

Adjournment

Closed Session: None

The meeting adjourned at 7:59 pm.

Prepared by,
Michelle Radtke