

Modoc Resource Conservation District Board Meeting

Board Meeting Minutes

Location: USDA Conference Room, 221 W 8th St., Alturas, CA 96101

Date: September 16, 2025

Attendance

1. Director's Present
 - a. Erika Forrest, Stacey Hafen, Pearce Flournoy, Jason Diven
2. Directors Absent
 - a. Shaelene Tims, Tiffany Martinez, Jess Dancer
3. Staff Present
 - a. Lani Cockrell, Mike Colbert, Michelle Radtke
4. Guests Present
 - a. Bryon Hadwick

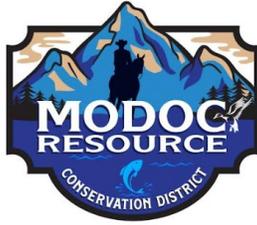
Agenda

5. Erika Forrest, President called the meeting to order at 6:12pm
 - a. A quorum was met.
6. Public Comment
 - a. None
7. Reports
 - a. Executive Director
 - i. Lani Cockrell
 1. Jackie Pagano was introduced as the new Wildlife Coordinator, a position in cooperation between Honey Lake Valley Resource Conservation District (RCD) and the Wildlife Conservation Network. Jackie gave a brief overview of her background and outlined the scope of her role within the partnership.
 2. Lani presented a summary of the written report, which included a brief overview of current Memorandums of Understanding (MOUs). She noted that invoicing for the final quarter of Fiscal Year 2024–2025 has been completed. An application has been submitted to increase the organization's liability insurance coverage. The process of closing the books for FY 2024–2025 is underway. Additionally, the SIP Grant remains in progress, with a meeting scheduled with the county next week to discuss next steps.



Modoc Resource Conservation District Board Meeting

3. Lani presented the draft Joint Powers Agreement (JPA) for the North East California Forest Biomass Authority. Members were asked to review the document and submit any proposed changes or feedback for consideration.
- b. Staff Reports
- i. Mike Colbert
 1. Mike presented his written report, noting the completion of work on Gatling Road and expressing satisfaction with the contractor's performance. He shared that Cal Fire is scheduled to complete work on the Collins property this fall. An update was provided on the Barry Point Fire Restoration Project. The Dry Creek project is currently on hold pending the completion of grant applications. Mike also discussed CEQA and NEPA compliance requirements related to the SNC Wildfire and Forest Resilience Grant, and shared information regarding the CalSIP grant.
 2. Lani presented the written grant budget, offering a detailed breakdown of each individual grant and its associated financials. She also reviewed the current accounts receivable, highlighting outstanding balances and expected reimbursements.
- c. Project List
- i. Lani presented the updated draft of the Priority List and requested input on priority items for inclusion. Erika inquired about the status of Pit River temperature monitoring, noting that current funding has ended. She suggested seeking new funding sources to continue the monitoring, potentially under RCD oversight. It was noted that BDA Point Blue is currently active in Modoc County conducting creek restoration work. The Board collectively agreed that water restoration should remain a high priority. Additional discussion included the distribution of trees and plants. Rankings and priorities on the list will be revised accordingly.
- d. NRCS
- i. Bryon Hadwick
 1. Bryon presented the Local Resource Concerns and Priorities survey, emphasizing the importance of completing it to ensure that NRCS continues to address local needs effectively. He noted that the number of priorities, funding pools, and payment scenarios will be reduced, although the overall funding amount remains unchanged. The application submission deadline is set for November 21st. Bryon also mentioned that the comment period for the Department of Agriculture's reorganization plan is still open and that several key positions are currently being filled.



Modoc Resource Conservation District Board Meeting

e. Modoc Fire Safe Council

- i. Modoc County Fuels Group
 - 1. Thursday, September 18th
- ii. Modoc General Meeting; Prescribed Burn Association
 - 1. October 16, 2025

8. Minutes

- a. A motion to approve the Minutes of the meeting held on August 19, 2025 was made by Stacey Hafen and seconded by Erika Forrest. The August Minutes was approved unanimously.

9. Treasurer's Report

- a. A motion to approve the Financial Report for August 2025 as presented for audit was made by Pearce Flournoy and seconded by Jason Diven. The Financial Report was approved unanimously.

10. Correspondence

- a. Lani presented *What WOOD You Do?*
- b. Sac Valley Soil Hub Webinar

11. Old Business

- a. Retention Policy
 - i. A motion to approve the Retention Policy was made by Jason Diven and seconded by Pearce Flournoy. The Retention Policy was approved unanimously.
- b. County Stream Gauge Cooperative Resolution
 - i. Tabled

12. New Business

- a. Review and Consider Increase to Liability Insurance Coverage
 - i. Lani presented the rationale for increasing the organization's liability insurance coverage, citing operational needs and risk management considerations. The proposed increase amounts to \$1,300 annually.
 - ii. A motion to approve the increase to the liability insurance coverage was made by Pearce Flournoy and seconded by Stacey Hafen. The increase to the liability insurance coverage was approved unanimously.
- b. MOU MRCD and Honey Lake Resource Conservation District (HLVRCD) – Wildlife Coordinator
 - i. A motion to approve the MOU was made by Jason Diven and seconded by Stacey Hafen. The MOU was approved unanimously.
- c. MOU MRCD and Honey Lake Resource Conservation District (HLVRCD) – BLM Range Position



Modoc Resource Conservation District Board Meeting

- i. A motion to approve the MOU was made by Stacey Hafen and seconded by Jason Diven. The MOU was approved unanimously.
- d. MOU MRCD and Vya Conservation District – BLM Range Position
 - i. A motion to approve the MOU was made by Stacey Hafen and seconded by Pearce Fournoy. The MOU was approved unanimously.
- e. MOU MRCD and Lassen County Weed Management Area Noxious Weed / Invasive Species Management Team
 - i. A motion to approve the MOU was made by Jason Diven and seconded by Pearce Fournoy. The MOU was approved unanimously.

13. Director's Hours

- a. Jess Dancer 0
- b. Pearce Fournoy 4
- c. Erika Forrest 4
- d. Stacey Hafen 6
- e. Shaelene Tims 0
- f. Tiffany Martinez 0
- g. Jason Diven 4
- h. Lorissa Soriano (Assoc.) 0
- i. Chico Pedotti (Assoc.) 0

Items for the next meeting

- 14. Next meeting will be held on October 21, 2025, at the USDA Conference Room.

Adjournment

The meeting adjourned at 8:15pm.

Closed Session: Board discuss Executive Director employee evaluation. (Table)

Respectfully submitted,

Michelle Radtke, Payroll & Board Clerk
Pearce Fournoy, Secretary