Board Meeting Minutes

Location: MRCD Conference Room, 114 E. North St., Alturas, CA 96101
Date: June 16, 2026
Time: 6:00 pm

Attendance

Name	Title	Attendance	Participation
Erika Forrest	Chairman	Present	In Person
Jess Dancer	Vice Chair	Absent	—
Stacey Hafen	Treasurer	Present	In Person
Pearce Flournoy	Secretary	Present	In Person
Shaelene Tims	Director	Absent	—
Jason Diven	Director	Present	In Person
Tiffany Martinez	Director	Absent	—

Staff Present	Guests Present
Lani Cockrell	None
Michelle Radtke	

Introduction

1. Chairman Erika Forrest called the meeting to order at 6:07 pm.
   a. A quorum was established.

Public Comment

2. None.

Reports

1. District Manager – Lani Cockrell
   a. Lani reported on the CDFA Healthy Soils Program, for which the District is pursuing a Block Grant. She reviewed the Healthy Soils Program 2026 Practice Guidelines, which set out the eligible soil-health practices and implementation standards, and discussed the capacity portion of the new grant supporting the District's role as a block grant recipient.
2. Project Report – Lani Cockrell (in Mike Colbert's absence)
   a. In Mike Colbert's absence, Lani presented the Grants and Projects Report; a written report was provided. On SNC Grant 1124 (Dry Creek), all 25 site assessments are complete and the four proposed project sites have been finalized; botanical and biological surveys are underway, having begun May 6 and continued June 9. The

biologist indicated that a couple of species may require mitigation measures, which could elevate the CEQA review to an initial study and mitigated negative declaration. Under the USFS RAC Grant, the Children's Forest event was held May 12–14; with remaining funds limited to transportation and supplies, the District will request an extension to May 31, 2027 to support another year of Children's Forest, and will consider a fall event if the extension is denied. For CalSIP, Balance Hydrologics has submitted proposed bubble-gage configurations for all three stream gage sites, and the CEQA categorical exemption reviews for the Pit River at Alturas and North Fork Pit River at Alturas sites are complete, with the Board scheduled to act on the related resolutions later in the meeting; payment from the County on submitted invoices remains outstanding. On the Lassen/Modoc Flood Control agricultural well metering project, staff is preparing the annual report for the LMFCWCD Board meeting on June 23. No new developments were reported on the Fibershed HSP grant, BLM GNA, or Wildlife Conservation Network.

3. Modoc Fire Safe Council - Michelle Radtke
    a. Michelle reported that the Modoc Fire Safe Council is developing an estimated 300-acre fuel reduction project west of Lake City, with an application to the CAL FIRE Wildfire Prevention Program due July 8. The Council is also working on project mapping for the Modoc Fuels Collaboration. Upcoming events include the fire safety trailer at Cal Pines Lodge for the Fourth of July event on July 3, a Defensible Space Workshop with the Alturas Garden Club on July 9, and a Cal Pines Firewise workshop with the Deer Springs Fire Department on July 11.
4. NRCS - Bryon Hadwick
    a. Bryon Hadwick submitted a written report, which was read to the Board by Michelle Radtke.
5. Farm Advisor Office – Simarjeet Singh
    a. Absent
6. BLM – Kevin Kunkle
    a. Absent

Agenda

3. Approval of Agenda
    a. A motion to approve the agenda was made by Treasurer Hafen; seconded by Director Diven. Motion carried.
4. Approval of Minutes
    a. May 19, 2026
        i. A motion to approve the minutes was made by Treasurer Hafen; seconded by Director Diven. Motion carried.
5. Treasurer's Report
    a. A motion to approve the May 2026 Financial Report as presented for audit was made by Director Diven; seconded by Secretary Flournoy. Motion carried.
    b. Budget Revision
        i. A motion to approve the FY 26/27 budget revision, with corrections as noted, was made by Director Diven; seconded by Secretary Flournoy. Motion carried.
6. Old Business
    a. Ethics Training and Form 700 Compliance

i. Reminder to the Directors that the ethics training and Form 700 are due.

b. Internal Accounting Controls Policy

i. A motion to approve the Internal Accounting Controls Policy was made by Director Diven; seconded by Secretary Flournoy. Motion carried.

7. New Business

a. Resolution No. 3-2026 – North Fork Pit River at Alturas Stream Gage Installation Project (CEQA Notice of Exemption)

b. Resolution No. 4-2026 – Pit River at Alturas Stream Gage Installation Project (CEQA Notice of Exemption)

i. A motion to adopt Resolution No. 3-2026 and Resolution No. 4-2026, each approving a CEQA Notice of Exemption for the respective stream gage installation project, was made by Director Diven; seconded by Treasurer Hafen. Motion carried.

8. Director's Report

a. Director's Hours

Name	Hours
Erika Forrest	4
Pearce Flournoy	4
Jason Diven	4
Stacey Hafen	5

Items for the Next Meeting

9. The next regular board meeting is scheduled for July 21, 2026 at 6:00 pm in the MRCD Conference Room.
10. Ethics Training and Form 700 Compliance

Adjournment

Closed Session: None
The meeting adjourned at 7:18 pm.

Prepared by,
Michelle Radtke